

Lynn Water and Sewer Commission
400 Parkland Ave.
Lynn, Massachusetts

To: All Plan Holders of Record

From: LWSC Purchasing Dept.

Bid #22-004

Water Meter Installation Program

CONTRACT DOCUMENTS

ADDENDUM NO. 1

TO ALL PLAN HOLDERS OF RECORD:

THE FOLLOWING INFORMATION AND ATTACHMENT IS NECESSARY TO PROPERLY PREPARE BIDS:

Firms submitting bids for the above bid shall take note of the following changes, additions, deletions, clarifications, etc. in the Bid Document, which shall become part of and have precedence over anything contrarily shown or described in the Bid Documents, all such shall be taken into consideration and be included in the bidder's bid.

GENERAL:

This document comprises Addendum No. 1 to the above referenced project and shall be part of the contract Documents and must be acknowledged. Information below shall supersede any contradictory information in the Contract Bid Documents.

The following is a summary of written questions received and response:

Q1: What is town's plan if the residents are not fully responsive to the mailings that are sent? Would the town consider door tagging or sending their own letter to improve the response rate?

A1: Specification Section 331913, paragraph 3.1.B.1, describes the Contractor's work of scheduling appointments. During the project, LWSC will review the no-response list prepared by the Contractor in accordance with that paragraph. LWSC will decide at that time what efforts (if any) LWSC will undertake directly with non-responsive customers, to attempt to schedule an appointment for the meter installation on the Contractor's behalf.

Q2: Will this project be concentrated in one section of the town or are the meters to be installed distributed randomly throughout the town?

A2: The meters included in this project are not concentrated in any particular section of Lynn, but instead are located throughout the City.

END OF ADDENDUM NO. 1